

WASHINGTON STATE FEDERATION OF CHAPTERS (WSFC)
NATIONAL ACTIVE AND RETIRED FEDERAL EMPLOYEES ASSOCIATION
Minutes of 30 January 2018 Board Meeting

The WSFC Officers and Committee Chairs met at La Quinta Inn Conference Room, Tacoma, Washington. Executive Board members present were President Nancy Crosby, Secretary Ida Sevier, Treasurer Anne Kush, District I VP Christine Price, District II VP Steven Roy, District III VP John Cornette, District IV Vice President Bill Powers, and District V Vice President Mary Binder. Committee Chairs present were Federation Reporter Mary Binder, State legislature John Thurber, Public Relations and PAC Chair Sam Cagle, and webmaster Linda Wallers. Region IX Vice President Rich Wilson was also in attendance. The following members were not present Vice President Karol Kusunose, Finance Officer Michael Ferri, National Legislative Chair Lou Kush, Service Officer Charles Caughlan, and Alzheimer's Chair Lorraine Bennett. Membership Chair and Training Chair are currently vacant.

The meeting was called to order at 9:10 am. by President Crosby followed by the flag salute. President Crosby announced that the minutes of the October 24, 2017 board meeting were emailed. Minutes were approved as submitted. Copies of agenda, minutes and submitted reports were distributed to the attendees.

Reports

Region IX Vice President Rich Wilson briefed on total membership numbers. As of December 31, 2017, Gain/Loss report reflects a total membership of 208,825 and a reported loss of 6,935 since December 31, 2016. Region IX has 12,064 members. So far in 2017, 8,103 NARFE members have died, 1,485 more than 2016. At the end of December 31, 2017 there were 25,529 Active Federal Employees (AFE) in NARFE an increase of 2,084 over 2016. Discussion was held concerning renewal and how unclear the form is. It appears many members are being lost to national membership because of the confusion with the renewal forms.

NARFE PAC contributions for the three quarters of 2017-2018 (Quarter IV figures not available yet) amounted nationally to \$818,430.44 with the average contribution of \$43.36. Region IX contributed \$54,094.69 with an average of \$54.97. There were 984 contributors in Region IX with 61 sustainers. Washington totaled \$28,149.69. Washington contributed \$28,149.69 with an average of \$51.94. There were 542 contributors and 38 sustainers in Washington.

Financial Report: Treasurer Report as of December 31, 2017 was submitted. Treasurer Anne Kush asked that an adjustment be made from line 18 (Executive committees Expense) to line 6 (District II VP Expenses). It was agreed to make this change. Per Capital Tax letters were sent to all the chapters. Anticipated income for 2018 will be less than 2017 due to drop in membership throughout the federation. Federation assets, including Checking, Money Market and Savings are \$50,481. The board approved (motion made by Steve Roy and seconded by Bill Powers) to purchase an 18-month CD for \$20,000 to take advantage of a higher interest rate.

Budget Report: Chairman Mike Ferri submitted the 5 Year Analysis to assist in preparing the 2018 budget. The board went line by line and made recommendations for anticipated expenses. The total budget 2018 will be \$36,900, Sam Cagle made a motion to approve, seconded by Steve Roy, motion passed. Mike will finalize and send to the board.

DVP Reports were submitted and copies distributed.

Webmaster Linda Wallers asked that current newsletters be sent to her to post on the Federation website. The board viewed some sample pages of the new webpage design. There is information and registration forms on the website for the upcoming WSFC State Conference. She will be combining the old website into the new format. Once she is comfortable all information is correct she will activate it.

Alzheimer's Chairman Lorie Bennett was not present, but her report reflected the total of donations from all chapters totaled \$8,507.05. The schedule for the 2018 Walk to End Alzheimer's is now available on the NARFE website. We need to encourage chapters members to participate.

WSFRC Officer Nominations: President Crosby relayed information for Nomination Chairman Liz Bowers, concerning the state conference and the need to submit applications for the executive board positions. If you wish to continue to be nominated in your present elected position you must submit a nomination form (available on the website). Forms are due by February 26, 2018.

Old Business

The updated Federation by-laws were discussed. Mary Binder will make some editorial changes and Rich Wilson will send a draft to Jon Dowie, HQ, for comment. If approved as written, Ida will print an official copy, sign it, and send via postal service to headquarters. We need to have this done as soon as possible so we can use the approved, updated version during the WSFC Conference. We need to have them posted along with the slate of officers and budget to be approved by the membership prior to the conference.

President Crosby gave a briefing on the Communications Advisory Committee meeting that she chaired at headquarters on January 23rd. The meeting focus was on social media and other methods of communication, eventually the narfe magazine will be the only paper publication. All other communications will be electronic.

The membership renewal forms and reminder letters are being updated to show more instructions and clarity regarding chapter membership and dues.

New Business

The Federation Reporter is now an annual publication. Your articles are due to Mary Binder by Thursday, April 5th. The reporter will be published the 1st of May prior to the conference. Your article should contain some personal information, explain our federation function and responsibilities. This report can be a reference document with links to other pertinent websites that you may utilize in your position. The due date is critical to guarantee publication.

WSFC Treasury Audit: Anne will request Karol Kusunose and one other member assist in the audit.

WSFC Biennial State Conference: Christine Price presented information on the upcoming WSFC 2018 conference to be held in Spokane Valley May 14, 15 and 16 at the Mirabeau Park Hotel and Conference Center. The theme is NARFE Past-Present-Future. Information and registration forms are on the website and have been emailed to all chapter presidents. The headquarters guest speaker is Barb Sido, Executive Director. Send Christine any issues that you may want Barb to respond to or discuss. Vendors are being contacted to participate. You will be required to wear your name badge to be admitted to the sessions. Christine is looking for volunteers to help with Sargent at Arms, gift drawings, registration, etc.

The federation is offering a \$50 scholarship to all federation members that attend the conference. The scholarship is indicated on the registration form and covers the registration fee.

Chapter Closure: Tacoma Chapter 163 has been closed and members notified, we are in the process of transferring their membership to other chapters.

Membership Rebate: The federation board approved scholarships of \$500 to the Federation Advisory Board and elected chapter officers who attend FEDcon18 in August. Other federation/chapter members who attend will be offered \$250 scholarships. The motion to approve was made by Steve Roy and seconded by Mary Binder. Motion passed.

Autie Bergman, Training Chair has submitted a letter of resignation. The federation needs a membership chair and a training chair, please solicit your chapters for someone interested serving in one of these positions. The board wishes to thank Autie and Frances for their years of service to the federation.

Next board meeting will be at La Quinta Inn, Tacoma on Thursday, April 26., 9:00 a.m.

The meeting was adjourned at 3:45 p.m. Ida Sevier, Secretary